



# Bougainville Public Service

## POSITION VACANCIES

The Autonomous Bougainville Government is embarking on a recruitment drive and is anticipating to fill key vacant positions existing in its 7 Departments and 1 Office. Applicants with relevant qualifications, competencies, and experience in the Public Sector are encouraged to apply. Candidates must possess sufficient understanding and knowledge of the Bougainville Public Service (Management) Act 2014, Bougainville Public Finance (Management & Administration) Act 2014, National Public Service General Orders, Bougainville Peace Agreement and its regulations.

The Autonomous Bougainville Government offers competitive conditions and allowances to senior staff under its contract awards. Positions under the BPSC Award category are on contract basis with allowances included in the salary range. The Autonomous Bougainville Government provides a friendly working environment that is conducive to all genders. It is an equal opportunity employer and encourages both men and women to apply. Applications are now invited from qualified and experienced individuals for these positions based in Buka, Autonomous Region of Bougainville.

DEPARTMENT OF MINING & PETROLEUM				
JOB REFERENCE NUMBER	DESIGNATION	CLASS	AWARD	SALARY RANGE
DMPEX 03	Executive Officer	BPS13	BPS	61,132 - 74,716
DMPEX 06	Economist	BPS14	BPS	70,805 - 86,539
DMPEX 07	Policy and Legal Officer	BPS14	BPS	70,805 - 86,539
DMPEX 04	Admin Assistant	BPS06	BPS	25,654 - 31,354
DMPEX 05	Office Assistant	BPS03	BPS	19,089 - 23,331
DMPGS 02	Senior Geologist (Minerals)	BPS14	BPSC	115,805 - 131,539
DMPGS 03	Geologist (Minerals)	BPS13	BPSC	93,132 - 106,716
DMPGS 05	Senior Geophysicist/Hydrologist	BPS14	BPSC	115,805 - 131,539
DMPGS 06	Geologist (Petroleum)	BPS13	BPSC	93,132 - 106,716
DMPGS 08	Manager Information & Marketing	BPS14	BPSC	115,805 - 131,539
DMPGS 10	GIS Specialist	BPS13	BPSC	93,132 - 106,716
DMPGS 04	Technician	BPS11	BPS	46,448 - 56,770
DMPDC 01	Director - Development Coordination	BPS15	BPSC	167,737 - 186,123
DMPDC 02	Project Coordinator (Mining)	BPS14	BPSC	115,805 - 131,539
DMPDC 05	Project Coordinator (Exploration)	BPS14	BPSC	115,805 - 131,539
DMPDC 08	Senior Stakeholder Affairs Coordinator	BPS14	BPSC	115,805 - 131,539
DMPDC 09	Stakeholder Affairs Officer	BPS12	BPS	53,114 - 64,917
DMPRO 01	Director - Regulatory Operations	BPS15	BPSC	167,737 - 186,123
DMPRO 06	Chief Inspector of Mines	BPS14	BPSC	115,805 - 131,539
DMPRO 08	Mining Engineer	BPS13	BPSC	93,132 - 106,716
DMPRO 12	SSM Engineer (Compliance)	BPS13	BPSC	93,132 - 106,716
DMPRO 04	Mining Warden	BPS12	BPS	53,114 - 64,917
DMPRO 05	Tenement Officer	BPS12	BPS	53,114 - 64,917
DMPGM 05	Seismologist	BPS13	BPSC	93,132 - 106,716
DMPGM 09	Observer	BPS08	BPS	32,509 - 39,733
DMPCS 01	Director - Corporate Services	BPS15	BPSC	167,737 - 186,123
DMPCS 04	Manager Finance & Administration	BPS13	BPSC	93,132 - 106,716
DMPCS 07	HR Officer	BPS12	BPS	53,114 - 64,917
DMPCS 11	Network & Communications Support Officer	BPS12	BPS	53,114 - 64,917
DMPCS 06	Requisition Officer	BPS10	BPS	40,884 - 49,970
DEPARTMENT OF LANDS, PHYSICAL PLANNING, ENVIRONMENT & CONSERVATION				
DLPEC 002	Executive Secretary	BPS08	BPS	32,509 - 39,733
DLPEC 003	Admin Assistant	BPS05	BPS	23,072 - 28,200
DLPEC 004	Policy & Planning Officer	BPS13	BPS	61,132 - 74,716
DLPEC 005	Land Titles Officer	BPS11	BPS	46,448 - 56,770
DLPEC 006	Legal Officer	BPS13	BPS	61,132 - 74,716
DLPEC 007	Manager, Corporate Services	BPS13	BPSC	93,132 - 106,716
DLPEC 008	Human Resources Officer	BPS11	BPS	46,448 - 56,770
DLPEC 009	Finance & Budget Officer	BPS11	BPS	46,448 - 56,770
DLPEC 011	Revenue Officer	BPS08	BPS	32,509 - 39,733
DLPEC 014	Admin Assistant	BPS05	BPS	23,072 - 28,200
DLPEC 015	Office Assistant	BPS02	BPS	17,624 - 21,540
DLPEC 016	Director - Land Administration	BPS15	BPSC	167,737 - 186,123
DLPEC 017	Senior Customary Lands Officer (North)	BPS13	BPSC	93,132 - 106,716
DLPEC 021	Land Officer- Kunua District	BPS09	BPS	37,021 - 45,247
DLPEC 023	Land Officer- Tinups	BPS09	BPS	37,021 - 45,247
DLPEC 027	Land Officer- Siwai District	BPS09	BPS	37,021 - 45,247
DLPEC 029	Land Officer- Buin District	BPS09	BPS	37,021 - 45,247
DLPEC 033	Executive Officer- Land Board	BPS10	BPS	40,884 - 49,970
DLPEC 034	Allocations Officer	BPS11	BPS	46,448 - 56,770
DLPEC 035	Lease Officer	BPS11	BPS	46,448 - 56,770
DLPEC 036	Compliance & Forfeiture Officer	BPS11	BPS	46,448 - 56,770
DLPEC 037	Registry Officer	BPS08	BPS	32,509 - 39,733
DLPEC 038	Incorporated Land Group Officer	BPS12	BPS	53,114 - 64,917
DLPEC 039	Director - Technical Services	BPS15	BPSC	167,737 - 186,123
DLPEC 040	Chief Physical Planner	BPS13	BPSC	93,132 - 106,716
DLPEC 041	Executive Officer - Physical Planning Board	BPS10	BPS	40,884 - 49,970
DLPEC 042	Physical Planner - Planning Policy	BPS11	BPS	46,448 - 56,770
DLPEC 043	Physical Planner - Dev't Planning	BPS11	BPS	46,448 - 56,770
DLPEC 044	Physical Planner - Dev't Assessment	BPS11	BPS	46,448 - 56,770
DLPEC 046	Surveyor	BPS11	BPS	46,448 - 56,770
DLPEC 047	Technical Assistant	BPS08	BPS	32,509 - 39,733
DLPEC 048	Cartographer	BPS11	BPS	46,448 - 56,770
DLPEC 049	GIS & Mapping Officer	BPS11	BPS	46,448 - 56,770

DLPEC 052	Snr Valuer - Central & South	BPS11	BPSC	46,448 - 56,770
DLPEC 053	Director - Environmental & Conservation	BPS15	BPSC	167,737 - 186,123
DLPEC 056	Snr Officer - Consents & Compliance	BPS13	BPSC	93,132 - 106,716
DLPEC 057	Consents & Compliance Officer	BPS11	BPS	46,448 - 56,770
DLPEC 061	Snr Officer - Climate Change	BPS13	BPSC	93,132 - 106,716
DEPARTMENT OF JUSTICE & LEGAL SERVICES				
DJLS 005	Director - Corporate Services	BPS15	BPSC	167,737 - 186,123
DJLS 007	Finance Officer	BPS11	BPS	46,448 - 56,770
DJLS 008	Procurement Officer	BPS10	BPS	40,884 - 49,970
DJLS 017	Human Resource Officer	BPS11	BPS	46,448 - 56,770
DJLS 021	Facilities Officer	BPS11	BPS	46,448 - 56,770
DJLS 025	Operations Administrator	BPS11	BPS	46,448 - 56,770
DJLS 030	Administration Officer	BPS10	BPS	40,884 - 49,970
DJLS 035	Deputy Secretary - Policy & Legal Services	BPS16	BPSC	181,802 - 203,314
DJLS 038	Director - Policy & Legal Services	BPS15	BPSC	167,737 - 186,123
DJLS 040	Policy Officer	BPS10	BPS	40,884 - 49,970
DJLS 041	Senior Legal Officer-Legal Services	BPS13	BPSC	93,132 - 106,716
DJLS 046	Senior Legal Officer-Commercial	BPS13	BPSC	93,132 - 106,716
DJLS 049	Senior Legal Officer-Litigation	BPS13	BPSC	93,132 - 106,716
DJLS 051	Legislative Counsel	BPS13	BPSC	93,132 - 106,716
DJLS 052	Legal Officer	BPS11	BPS	46,448 - 56,770
DJLS 056	Director - Law & Justice Sector Coordination	BPS15	BPSC	167,737 - 186,123
DJLS 061	Director - Village Courts & Land Mediation	BPS15	BPSC	167,737 - 186,123
DJLS 725	Manager - Monitoring and Compliance	BPS13	BPSC	93,132 - 106,716
DJLS 728	Filing & Records Clerk	BPS12	BPS	53,114 - 64,917
DJLS 729	Director - Community Based Corrections	BPS15	BPSC	167,737 - 186,123
DJLS 731	Manager - Mabiri Juvenile Rehabilitation Centre	BPS13	BPSC	93,132 - 106,716
DJLS 753	Regional Director - Regional Justice & Legal Services Office -Central	BPS15	BPSC	167,737 - 186,123
DJLS 754	Executive Assistant	BPS06	BPS	25,654 - 31,354
DJLS 755	Public Relations Officer	BPS10	BPS	40,884 - 49,970
DJLS 756	Admin Assistant (Driver)	BPS05	BPS	23,072 - 28,200
DJLS 757	Office Assistant (Cleaner)	BPS02	BPS	17,624 - 21,540
DJLS 758	Security Officer	BPS04	BPS	20,904 - 25,550
BOUGAINVILLE TAX OFFICE				
BDFT 087	Audit & Inspection Officer	BPS10	BPS	40,884 - 49,970
BDFT 088	Team Leader - Tax Payer Services	BPS12	BPS	53,114 - 64,917
BDFT 090	Tax Assessor & Collector	BPS10	BPS	40,884 - 49,970
BDFT 092	Revenue Officer	BPS10	BPS	40,884 - 49,970
BDFT 094	Team Leader - IT Systems	BPS12	BPS	53,114 - 64,917
BDFT 095	PC & Software Officer	BPS10	BPS	40,884 - 49,970
BDFT 096	IT Support Officer	BPS08	BPS	32,509 - 39,733
DEPARTMENT OF EDUCATION				
BDED 002	Auditor	BPS12	BPS	53,114 - 64,917
BDED 004	Admin Assistant	BPS05	BPS	23,072 - 28,200
BDED 008	Director - Policy & Planning	BPS15	BPSC	167,737 - 186,123
BDED 009	Administrative Officer - P&P	BPS08	BPS	32,509 - 39,733
BDED 010	Information Manager	BPS13	BPSC	93,132 - 106,716
BDED 013	Data Clerk	BPS07	BPS	28,759 - 35,149
BDED 014	Senior Researcher	BPS12	BPS	53,114 - 64,917
BDED 015	Policy & Planning Manager	BPS14	BPSC	115,805 - 131,539
BDED 017	School Registration Officer	BPS08	BPS	32,509 - 39,733
BDED 020	District Education Officer - Buka	BPS10	BPS	40,884 - 49,970
BDED 022	District Education Officer - Atolls	BPS10	BPS	40,884 - 49,970
BDED 023	District Education Officer - Selau/Suir	BPS10	BPS	40,884 - 49,970
BDED 026	District Education Officer - Wakunai	BPS10	BPS	40,884 - 49,970
BDED 028	District Education Officer - Panguna	BPS10	BPS	40,884 - 49,970
BDED 029	District Education Officer - Torokina	BPS10	BPS	40,884 - 49,970
BDED 032	District Education Officer - Buin	BPS10	BPS	40,884 - 49,970
BDED 035	SPA Teacher Training	BPS12	BPS	53,114 - 64,917
BDED 036	SPA Curriculum	BPS12	BPS	53,114 - 64,917
BDED 037	Scholastics Manager	BPS14	BPSC	115,805 - 131,539
BDED 041	Primary Schools Clerk	BPS07	BPS	28,759 - 35,149
BDED 043	School Accounts Clerk	BPS08	BPS	32,509 - 39,733

BDED 044	Skills Dev't Manager	BPS13	BPSC	93,132 - 106,716
BDED 045	Reg. Coord. Adult Educ. (N)	BPS11	BPS	46,448 - 56,770
BDED 046	Reg. Coord. Adult Educ. (C)	BPS11	BPS	46,448 - 56,770
BDED 047	Reg. Coord. Adult Educ. (S)	BPS11	BPS	46,448 - 56,770
BDED 049	SPA Continuing Education	BPS11	BPS	46,448 - 56,770
BDED 050	SPA TVET Programs	BPS11	BPS	46,448 - 56,770
BDED 051	SPA TVET Curr, & Training	BPS11	BPS	46,448 - 56,770
BDED 052	Operation Manager	BPS13	BPSC	93,132 - 106,716
BDED 054	Admin Assistant	BPS05	BPS	23,072 - 28,200
BDED 058	Personnel Officer	BPS10	BPS	40,884 - 49,970
BDED 061	Filing Clerk	BPS06	BPS	25,654 - 31,354
BDED 062	Procurement Officer	BPS08	BPS	32,509 - 39,733
BDED 065	Teacher Services Manager	BPS13	BPSC	93,132 - 106,716
BDED 068	Teacher Welfare Clerk	BPS07	BPS	28,759 - 35,149
BDED 070	Senior Salary Clerk	BPS08	BPS	32,509 - 39,733
BDED 072	Clerk	BPS06	BPS	25,654 - 31,354
DEPARTMENT OF PERSONNEL MANAGEMENT & ADMIN SERVICES				
DPMAS 007	Strategic Planning & HR Policy Officer	BPS13	BPS	61,132 - 74,716
DPMAS 020	Salary Clerk	BPS10	BPS	40,884 - 49,970
DPMAS 030	Staffing & Establishment Officer	BPS11	BPS	46,448 - 56,770
DPMAS 032	Snr. Recruitment & Selection Officer	BPS12	BPS	53,114 - 64,917
DPMAS 033	Recruitment & Selection Officer	BPS10	BPS	40,884 - 49,970
DPMAS 037	Manager, Capability Development	BPS13	BPSC	93,132 - 106,716
DPMAS 040	Snr. Training Officer	BPS12	BPS	53,114 - 64,917
DPMAS 054	Housing Officer - North	BPS12	BPS	53,114 - 64,917
DPMAS 056	Housing Officer - Central	BPS12	BPS	53,114 - 64,917
DPMAS 058	Housing Officer - South	BPS12	BPS	53,114 - 64,917
DPMAS 061	Snr. Lease/ Rental Officer	BPS12	BPS	53,114 - 64,917
DEPARTMENT OF FINANCE & TREASURY				
BDFT 058	Deputy Secretary - Treasury	BPS16	BPSC	181,802 - 203,314
BDFT 022	Director - Finance & Accounting	BPS15	BPSC	167,737 - 186,123
BDFT 073	Senior Analyst - Investment	BPS14	BPSC	115,805 - 131,539
BDFT 075	Financial Policy Analyst	BPS12	BPS	53,114 - 64,917
BDFT 076	Investment Policy Analyst	BPS12	BPS	53,114 - 64,917
BDFT 077	Economic Policy Analyst	BPS12	BPS	53,114 - 64,917
DEPARTMENT OF COMMUNITY DEVELOPMENT				
BCDC 006	Manager, Mandatory Special Services	BPS13	BPSC	93,132 - 106,716
BCDC 016	Women & Gender Coordinator	BPS11	BPS	46,448 - 56,770
BCDC 054	Finance & Budget Officer	BPS09	BPS	37,021 - 45,247
BCDC 056	Office Assistant	BPS02	BPS	17,624 - 21,540

### How to Apply:

- Email [dpmasrecruitmentselection22@gmail.com](mailto:dpmasrecruitmentselection22@gmail.com), or enquire at the HR Office, DPMAS, to obtain a copy of the Job Descriptions and the Application Form.
- Submit the following documents via email or submit at the HR Head Office, DPMAS
- Fully completed application form
- Curriculum Vitae (CV)
- Educational qualifications and other supporting documents

### 2. Submit applications to:

**Chair of the Selection Committee Secretary**  
**Department of Personnel Management and Administrative Services**  
**Post Office Box 322**  
**Buka, ARoB**

### Important Notes for Applicants:

- Must clearly and correctly quote Job Reference Number, Designation, and Classification in your application
- Must access and read Job Descriptions before submitting applications to ensure clear understanding of position requirements
- Must ensure to write down valid contact mobile numbers and correct email addresses to avoid disappointment
- Due to the large number of positions advertised, if you don't receive any notification from us, consider your application unsuccessful.
- The above positions are open to Papua New Guinea Citizens only

Applications must be received no later than 5:06 pm (Bougainville Standard Time) on the 01<sup>st</sup> April 2026. Late applications will not be considered.

Authorized by:

**KEARNNETH NANEI**  
 Chief Secretary and Head of Public Service  
 Department of President & BEC

