



Bougainville Public Service

POSITION VACANCIES

The Autonomous Bougainville Government is embarking on a recruitment drive and is anticipating to fill key vacant positions existing in its 11 Departments. Applicants with relevant qualifications, competencies, and experience in the Public Sector are encouraged to apply. Candidates must possess sufficient understanding and knowledge of the Bougainville Public Service (Management) Act 2014, Bougainville Public Finance (Management & Administration) Act 2014, National Public Service General Orders, Bougainville Peace Agreement and its regulations.

The Autonomous Bougainville Government offers competitive conditions and allowances to senior staff under its contract awards, and provides a friendly working environment conducive to all genders. It is an equal opportunity employer and encourage both men and women to apply. Applications are now invited from qualified and experienced persons for these positions based in Buka, Autonomous Region of Bougainville.

DEPARTMENT OF PRESIDENT & BEC		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
BPR BEX 08	Executive Officer	BPS12
BPR BEN 01	Director Energy	BPS16
BPR BEN 03	Manager - Energy Operations	BPS14
BPR BEN 06	Manager - Energy Planner & Engineer	BPS14
BPR BCS 04	Finance & Budget Officer	BPS11
BPR BCS 05	Human Resources Officer	BPS11
BPRBPA 05	Manager - Media	BPS13
BPRBPA 07	Communications Officer - Bulletin	BPS10
BPRBPA 08	Journalist	BPS10
BPRBPA 12	Manager - Audio Visual	BPS13
BPRBPM 01	Manager - Performance Management & Reporting	BPS13
BPR BSP 01	Director - Strategic Planning & Policy Coordination	BPS15
BPR PMU 01	Director Projects	BPS15

DEPARTMENT OF FINANCE & TREASURY		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
BDFT 013	Manager - ICT	BPS13
BDFT 014	ICT Officer - Network Administration	BPS11
BDFT 016	Payroll Manager	BPS13
BDFT 020	Deputy Secretary - Finance	BPS16
BDFT 022	Director - Finance & Accounting	BPS15
BDFT 024	Trust Accountant	BPS13
BDFT 025	Revenue Accountant	BPS13
BDFT 028	Examiner	BPS09
BDFT 029	Reconciliation Clerk - Acquittals & Contracts	BPS09
BDFT 030	Machinist	BPS09
BDFT 031	Commitment Clerk	BPS07
BDFT 033	Registration Clerk (718 Recurrent)	BPS07
BDFT 034	Paying and Receiving Officer	BPS07
BDFT 054	Director - Standards & Technical Support	BPS15
BDFT 055	Senior Finance Inspector	BPS13
BDFT 058	Deputy Secretary - Treasury	BPS16
BDFT 060	Director - Budget Coordination	BPS15
BDFT 061	Senior Budget Officer	BPS13
BDFT 062	Budget Officer - Recurrent	BPS11
BDFT 063	Budget Officer - Development & Projects	BPS11
BDFT 064	Cashflow Projections Officer	BPS11
BDFT 066	Internal Revenue Manager	BPS13
BDFT 071	Director - Policy Development & Analysis	BPS15
BDFT 072	Senior Analyst - Financial Policy	BPS14
BDFT 073	Senior Analyst - Investment	BPS14
BDFT 074	Senior Analyst - Economic Policy	BPS14

DEPARTMENT OF PERSONNEL MANAGEMENT & ADMIN SERVICES		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
DPMAS 004	Manager HRIS	BPS13
DPMAS 007	Strategic Planning & HR Policy Officer	BPS13
DPMAS 019	Salary Clerk	BPS10
DPMAS 021	Records Officer	BPS10
DPMAS 032	Snr. Recruitment & Selection Officer	BPS12
DPMAS 035	Director - Employee Performance Management & Capability Development	BPS15
DPMAS 037	Manager, Capability Development	BPS13
DPMAS 038	Capability Development Officer	BPS11
DPMAS 045	Employee Performance Management Officer	BPS11
DPMAS 047	Director - Admin Services	BPS15
DPMAS 050	Housing Projects Officer	BPS12
DPMAS 051	Manager - Estate	BPS13

DEPARTMENT OF COMMUNITY GOVERNMENT		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
DCGCA 01	Director - Corporate Affairs	BPS15
DCGDC 01	Director - Disaster & Emergency	BPS15
DCGSD 01	Director - CG & DSD (North)	BPS15
DCGSD 59	Director - CG & DSD (Nissan / Atolls)	BPS15

DEPARTMENT OF TECHNICAL SERVICES		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
DTS 11	Director Design Services	BPS16
DTS 13	Regional Engineer	BPS14
DTS 044	Regional Surveyor	BPS14
DTS 049	Director Transport Services	BPS16
DTS 061	Director Community Services	BPS16
DTS 062	Principal Design Engineer	BPS14
DTS 069	Principal Architect	BPS14

DEPARTMENT OF INDEPENDENCE MISSION IMPLEMENTATION		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
DIMIIA 01	Director - Independence & Autonomy Transition	BPS15
DIMIVA 01	Director - Bougainville Veterans & Peace Building	BPS15

DEPARTMENT OF EDUCATION		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
BDED 033	Director - Teaching & Learning	BPS15

DEPARTMENT OF COMMUNITY DEVELOPMENT		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
BDCD 005	Director - Social Equity Services	BPS15

DEPARTMENT OF MINING & PETROLEUM		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
DMPEX 03	Executive Officer	BPS13
DMPGS 01	Director - Geological Survey	BPS15
DMPDC 01	Director- Development Coordination	BPS15
DMPDC 02	Project Coordinator (Mining)	BPS14
DMPDC 07	Field Liaison Officer	BPS11
DMPDC 08	Senior Stakeholder Affairs Coordinator	BPS14
DMPDC 09	Stakeholder Affairs Officer	BPS12
DMPRO 01	Director - Regulatory Operations	BPS15
DMPRO 06	Chief Inspector Of Mines	BPS14
DMPRO 13	SSM Engineer (Training & Development)	BPS13

DEPARTMENT OF PRIMARY INDUSTRY		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
BDPI 014	Director - Corporate Services	BPS14
BDPI 024	Director - Agriculture and Livestock	BPS15
BDPI 111	Director Fisheries & Marine Resources	BPS15
BDPI 113	Policy/ Legal Officer	BPS13
BDPI 118	Manager, Monitoring, Control, Surveillance Compliance	BPS13
BDPI 119	Snr. MCS Officer	BPS12
BDPI 123	Snr. Licensing Officer	BPS12
BDPI 127	Manager, Fisheries Mgt & Research	BPS13
BDPI 128	Snr. Fisheries Mgt Officer	BPS12
BDPI 133	Snr. Aquaculture	BPS12
BDPI 136	Manager, Regional Support & Industry Development	BPS13
BDPI 142	Director - Forestry & Climate Change	BPS15
BDPI 145	Manager Operations	BPS13
BDPI 160	Manager Research & Planning	BPS13

DEPARTMENT OF ECONOMIC SERVICES		
JOB REFERENCE NUMBER	DESIGNATION	CLASSIFICATION
BDEC 003	Director - SME & Business Development	BPS15
BDEC 018	Director - State Owned Enterprises	BPS15
BDEC 024	Director - Economic Policy & Research	BPS15
BDEC 038	Director - Support Services	BPS14

How to Apply:

- Email dpmasrecruitmentselection22@gmail.com, or enquire at the HR Office, DPMAS, to obtain a copy of the Job Descriptions and the Application Form.
- Submit the following documents via email or submit at the HR Head Office, DPMAS
- Fully completed application form
- Curriculum Vitae (CV)
- Educational qualifications and other supporting documents

2. Submit applications to:

Chair of the Selection Committee
Secretary
Department of Personnel Management and Administrative Services
Post Office Box 322
Buka, AROB

Important Notes for Applicants:

- Must clearly and correctly quote **Job Reference Number, Designation, and Classification** in your application
- Must access and read Job Descriptions before submitting applications to ensure clear understanding of position requirements
- Must ensure to write down valid contact **mobile numbers** and correct **email addresses** to avoid disappointment
- The above positions are open to **Papua New Guinea Citizens only**

Applications must be received no later than **5:06 pm (Bougainville Standard Time) on the 24th June 2024**. Late applications will not be considered.

Authorized by:

KEARNNETH NANEI
 Acting Chief Secretary and Principal Legal Advisor
 Department of President & BEC