



SFAS 2023 Application Form A – Tertiary

The following is a guideline on how to fill in each section of your application form:

Section A
<ol style="list-style-type: none">1. This is for Ministerial use only.2. When you submit your application form, an officer from the Ministry of Education will complete this section.

Section B
<ol style="list-style-type: none">1. This checklist determines whether you have fulfilled all the requirements of submitting a complete form to be eligible for selection.2. If you do not have all the required items from the checklist, the two most important attachments are:<ul style="list-style-type: none">• your latest academic transcript or certificate• A Copy of your ID.Some institutions attach the photo of the student on the transcript, this will be sufficient to accept your application; however, first priority will be given to students that have met all the requirements.3. Please make sure that you have genuine reasons as to why you have not so that your application can still be considered for selection.

Section C
<ol style="list-style-type: none">1. It is important that you fill in all the details to ensure your data is captured and registered accurately in the SFAS Registry.2. For Mothers and Fathers Occupation, if your parents are:<ul style="list-style-type: none">• <i>Subsistence Farmers</i>, please state what type of farming they specialise in e.g. Copra, Cocoa, Market Food, Fish Seller etc.• If your parent is a fisherman, please highlight that.• If your parent is <i>unemployed</i> that means he or she is not making or generating any type of income.• <i>Self-employed</i> means:<ul style="list-style-type: none">✓ Owner of a business, this includes SME or informal business3. Region refers to whether you are from <i>North</i>, <i>Central</i> or <i>South</i> Bougainville

4. In the case of an emergency, and especially if you are a student that is studying outside of Bougainville, it is important that you indicate who is your emergency contact.

Section D

1. This section is self-explanatory as you have questions to guide you.

Section E

1. Even if you had completed secondary school many years ago, it is important you clearly state which secondary school you graduated from and the year.
2. If you completed your secondary education through FODE, please attach your certificates as proof.
3. Current GPA must be the same as what you have on your transcript.
4. *Year of Study* means whether you are a First Year, Second Year, Third Year, Fourth Year or Fifth Year student.
5. Make sure to write the amount of your total tuition cost for the year and not for one semester only.
6. National Members of Parliament run their own school fee assistance schemes. It is important for you to indicate if you will receive or plan to apply for assistance from North, Central, South Bougainville or the Regional Member's Office. Please indicate what the percentage of assistance will be towards your total tuition cost, as this will affect the final amount from the ABG component.
7. Make sure to clearly write the correct account name and account number of your school. Errors in the details will affect processing of payments and cause unnecessary delays.

Section F and G

1. Please read and understand the terms and conditions before you sign the agreement.
2. A witness is anyone who is with you while you are completing your application form. He or she can sign as a witness.
3. Your signature must be genuine and signed by you and not anybody else.
4. Students that are 18 years and older are considered young adults and will have to sign their own statement of agreement.
5. Students that are 17 years and younger will need a parent or guardian to sign on their behalf

Submit applications via

WhatsApp to SFAS Hotline: 73662514 or

Send Email to abgsfasprogram@gmail.com



ABG SCHOOL FEE ASSISTANCE SCHEME PROGRAM

Section A

Date Received	
Name of Applicant	
Name of Institution	
Serial Number	

For Ministerial Use Only

Section B

ELIGIBILITY CHECKLIST

<input type="checkbox"/> GPA	2.5 and above
<input type="checkbox"/> Proof of Acceptance	Letter of acceptance from Institution
<input type="checkbox"/> Academic Transcripts and Certificates	<p>New Intakes: Grade 12 Certificate</p> <p>Continuing Students: Recent Academic Transcript</p> <p>Non-School Leavers: Curriculum Vitae</p>
<input type="checkbox"/> Tuition Fee Structure and Cost	<p>Total tuition fee for the year</p> <p>Indicate if you are a boarding student or day student</p>
<input type="checkbox"/> Copy of ID	NID, Student/Work ID, Driver's License, Bio-data page from Passport

Take Note:

- Applications are due on the **3rd of March 2023**
- Your eligibility will be based on the completion of the checklist
- Failure to do so will affect your chances of proper screening and selection
- If there are genuine reasons for not being able to provide relevant attachments, please state why.



Section C

Complete the following sections with your personal details:

BOUGAINVILLE IDENTITY						
FIRST NAME			AGE/DATE OF BIRTH		REGION	
MIDDLE NAME			PLACE OF BIRTH		CONSTITUENCY	
LAST NAME			MARITAL STATUS		WARD	
GENDER	F	M	MOTHER'S OCCUPATION		FATHER'S OCCUPATION	
CONTACT DETAILS			CONTACT DETAILS		CONTACT DETAILS	
EMAIL ADDRESS			EMERGENCY CONTACT (NAME)		BRIEF DETAILS/CONTACT NUMBER	

Section D

This section is critical as it helps the Ministry of Education to determine the number of students permanently residing in Bougainville and those that have residence elsewhere.

PLACE OF RESIDENCE	
Do you live outside of Bougainville? (Yes or No)	
Are you a permanently residing in another Province of PNG? Yes or No? Please indicate where in PNG you reside.	
Are you temporarily residing outside of Bougainville for studies? (Yes or No)	
Where about in Bougainville do you live?	

Section E

Please circle where necessary:

EDUCATION				
NEW INTAKE	YES	NO	GRADUATED SECONDARY SCHOOL	
CONTINUING STUDENT	YES	NO	CURRENT GPA	
INSTITUTION				
NAME OF INSTITUTION				
TYPE OF INSTITUTION	UNIVERSITY	COLLEGE	COURSE	
	PUBLIC	PRIVATE	YEAR OF STUDY	

TUITION FEE						
ARE YOU A BOARDING STUDENT?	YES	NO	TOTAL COST OF TUITION (ANNUAL)			
ARE YOU AN AES OR HECAS STUDENT?	YES	NO	40% ABG COMPONENT			
ARE YOU A SELF-SPONSORED STUDENT?	YES	NO	60% PARENTS/GUARDIANS COMPONENT			
WILL YOU BE RECEIVING ASSISTANCE FROM NATIONAL MP'S?	YES	NO	WHICH MP ARE YOU RECEIVING ASSSISTANCE FROM?		WHAT % OF ASSISTANCE ARE YOU RECEIVING?	
SCHOOL ACCOUNT DETAILS						
ACCOUNT NAME			ACCOUNT NUMBER		BANK	
CONTACT INFORMATION						
NAME OF BURSAR			CONTACT NUMBERS			EMAIL
NAME OF PRINCIPLE OR REGISTRAR						
NAME OF STUDENT SERVICES DIRECTOR						
NAME OF FINANCE OFFICER						
AROB STUDENTS ASSOCIATION						
PRESIDENT			CONTACT NUMBERS			EMAIL
VICE PRESIDENT						
SECRETARY						
TREASURER						

Section F

TERMS AND CONDITIONS

Part 1 – Payment of Fees:

- a) The Autonomous Bougainville Government is only responsible for paying 40% of your tuition
- b) It is the responsibility of the applicant, his or her parent/guardian to pay the remaining 60%
- c) The applicant and his or her parent/guardian must guarantee that 60% will be paid in full before ABG pays the 40% SFAS component
- d) Students and student associations are responsible for collecting receipt of payment from their school administrations, and must send a copy of the receipt to the Ministry of Education
- e) If the waiting period for ABG school fee assistance is too long, the applicant or his/her parent or guardian must contact the Ministry to advise the office that they will be paying the full amount
- f) The applicant is not entitled to reimbursement of fees if he/she chooses to pay the full tuition cost (due to long waiting period from ABG).

Part 2 – Civic Duties and Social Obligations:

As a citizen of the Autonomous Region of Bougainville, ABG requires the selected applicant to take responsibility of his/her role in the community by doing either of the following activities listed below:

- a) **Volunteerism**: engaged in village, ward, constituency or region activities;
- b) Initiating or supporting **community-led projects and initiatives**;
- c) Establish an **SME start-up**;
- d) Working for or with the **Autonomous Bougainville Government**;
- e) If working outside of Bougainville, find other ways of **giving back** to Bougainville;
- f) Involvement in **awareness programs** on Health, Education, Law and Order, Economics, Climate Change and Politics etc. in the communities.

The Ministry of Education will monitor and track the academic performance, social responsibilities and community engagement of selected applicants to ensure that terms and conditions are met, during and after the completion of his/or her studies. This is in line with ABG's political timeline for independence readiness.

The selected applicant must ensure that he/she will maintain a relationship with the Ministry of Education, and provide regular updates in line with the terms and conditions.

Section G

STATEMENT OF AGREEMENT

I _____, hereby declare that the details of my application form are true and factual, and that the information provided have not been fabricated to meet the criteria.

I accept and agree to all terms and conditions and can guarantee that my parents/guardians fully understand the terms and conditions outlined by the Autonomous Bougainville Government.

Should I be in breach of the terms and conditions, I fully understand that ABG Ministry of Education has the right to revoke its School Fee Assistance Scheme to me.

I decree that during my semester breaks and upon the completion of studies, I will dedicate my time, effort and resources to serving my government and people in contributing to the development of the Autonomous Region of Bougainville.

SIGN: DATE: / /

WITNESS NAME: SIGN: DATE: / /

Please take note:

- This agreement is between the applicant and the Ministry of Education under the ABG SFAS Program 2023.
- Parents/guardians are not allowed to sign the statement of agreement on behalf of their child
- Pastors or ward members are not allowed to sign the statement of agreement on behalf of the applicant